

5/22/2017

Dear Parent/Guardian,

Please complete the **e-Registration** for Aquin. If you need a username and/or password contact the technology coordinator, Andrea Willenborg: [awillenborg@aquin.org](mailto:awillenborg@aquin.org) or call 852-3331 x134

## PowerSchool Parent Login Information

- 1) Go to <https://ps-archd.gwaea.org/public/home.html> or [www.aquin.org](http://www.aquin.org) and find PowerSchool on the homepage.
- 2) Type in your username and password. You can now click on "Forgot Password" to have it e-mailed to you. \*New parents to Aquin, I will meet with you on registration day to set up a username.
- 3) On far left side, choose what you would like to view.
- 4) To update information and complete registration click on "E-Registration".
- 5) Please complete all steps for all children at Aquin and don't forget to SAVE! If you filled out the first page of information in a previous year, just check to make sure it is updated. Then click save at the bottom.

\*While entering any addresses, please **do not** add periods or commas.

Thank you!